



LOYOLA UNIVERSITY MARYLAND

— 1852 —

Office of Financial Aid

**2025-2026 Student Non-Tax Filer Statement - 2023 Tax Year**

This statement and certification should be completed by the student and spouse if applicable. Complete the sections below if the student and spouse will not, AND are not, required to file a 2023 Federal income tax return.

**NOTE:** If a 2023 Puerto Rico tax return was filed, DO NOT use this form. Instead, submit a signed 2023 Puerto Rico tax return via upload to the Loyola University Maryland Financial Aid Self-Service portal, <https://www.loyola.edu/selfservice> or by email to [financialaid@loyola.edu](mailto:financialaid@loyola.edu).

**Student Information (please print)**

\_\_\_\_\_  
*Student Last Name, First Name, Middle Initial*

\_\_\_\_\_  
*Student Loyola ID or DOB*

Spouse's Name: \_\_\_\_\_  
*(if applicable)*

\_\_\_ I, the student, and my spouse were not employed and had no income earned in calendar year 2023.

\_\_\_ I, the student, and my spouse were employed in calendar year 2023. Below is a list of the student and spouse Employer name, Amount earned, and if a 2023 W-2 was issued.

**NOTE:** When submitting this form, you must attach a copy of each W2 listed below.

**2023 Student and Spouse Income Information 01/01/2023 – 12/31/2023**

Student or Spouse Name	Employer Name	2023 Amount earned	W-2 issued? (Yes/No)

Student Income Total: \_\_\_\_\_

Spouse Income Total: \_\_\_\_\_

TOTAL Student and Spouse Income: \_\_\_\_\_



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\_\_\_\_\_  
*Student Last Name, First Name, Middle Initial*

\_\_\_\_\_  
*Student Loyola ID or DOB*

**Certification**

By signing this form, I certify that I, and my spouse, did not, and are not, required to file a 2023 U.S. federal tax return. In addition, my spouse and I certify that all information reported on this form is complete and correct.

**NOTE:** The signatures below must be real signatures, not typed.

Student signature: \_\_\_\_\_ Date: \_\_\_\_\_

Spouse signature: \_\_\_\_\_ Date: \_\_\_\_\_

If you need additional space, please attach an additional page with the Student name and Loyola ID at the top of the page, then list the Student or Spouse name, Employer name, Amount earned, if a W-2 was issued and attach any W-2s received.

Submit this completed form and all W2 attachments through the Loyola University Maryland Financial Aid Self-Service portal, <https://www.loyola.edu/selfservice>.