

Meeting CAS Chairs 15 March 2007 - Agenda

ANNOUNCEMENTS 5 – 10 minutes

AGENDA

1. Report on Chair Strategic Plan ideas (summary attached). 5 minutes.
2. Junior Faculty Sabbatical Guidelines: are the criteria and process clear to tenure-track faculty and Chairs? Changes needed? (Handout) 10 – 15 minutes.
3. Department Meetings (proposal attached) 10 minutes.
4. Diversity Requirement: changes needed to increase diversity section offerings. 15 minutes?
5. Creating and helping each other create Dossiers for Tenure and Promotion. 30 minutes?

MARCH 29 CAS/SSBM meeting: how Academics and Student Life can help each other.

APRIL 12 CAS MEETING. TBA

MAY 10 MEETING WITH THE PRESIDENT – 10 a.m. - 12:00 p.m. in Cohn 33

CAS Chairs ideas on the next strategic plan

JB's summary of notes which were themselves summaries. Almost everyone emphasized that their ideas were tentative, etc.

GRADUATE PROGRAMS

Attract and retain the best students that are academically gifted, hard working, diverse, committed to issues of justice, service, ethical leadership; need additional financial aid, need additional grad services--esp. for internationals, need to ensure the Clinic is a true Center of Excellence.

Building an institutional infrastructure that supports widening of sources of research funding essential for enhancing the research reputation to attract and support the most qualified and mission focused faculty and students.

Loyola's graduate programs provide real economic opportunity for first generation college graduates (but it could be undergrads too) who need further credentialing to advance in their careers, and signify to our own undergraduates that learning is lifelong and does not stop after the traditional four year college experience.

HUMANITIES

Loyola should undertake to do what can be done to move our undergraduate students from seeing their time here as primarily instrumental to a job/career. This would involve all divisions of the college in a single complex task.

There was some discussion of the Honors Program, although some Chairs remain unclear how the Program will impact their departments.

NATURAL SCIENCES

The Natural Sciences continue to work on their own strategic plan centered on something like this Vision: While increasing the scholarship and visibility of our students and faculty, the Natural Science Departments envision being an integral component in raising our liberal arts education to the top tier of all Catholic Universities. Our science programs will focus on

student-centered and interdisciplinary initiatives, with teaching and research being intimately interwoven, aiming at enhanced achievements by students and faculty.

SOCIAL SCIENCES

Big Ideas:

- Social sciences at Loyola need a structural entity (Loyola Institute for Social Sciences, Public Affairs Conference, Social Science Center, etc.) that could provide them with a certain divisional identity. (vis-à-vis the humanities and natural sciences)
- The central mission of such an entity should be to promote student learning first that will hopefully result in increase in faculty research output. Annual social science symposium may be a high visibility activity of the entity.

Procedural concerns and issues:

- Michael Franz, Jai Ryu and others (who can come to a lunch in the near future) will outline a proposal for further review by all social science departments.
- The proposal should be presented to the Loyola Conference and to the Board of Trustees for approval to become an integral part of the new strategic planning cycle.
- Diana Schaub will collect budget information from Kenyon College in conducting its Public Affairs Conference, in which she took part earlier.

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Meeting CAS Chairs 15 March 2007 – Report on Chair Strategic Plan Ideas

Jim reported that, while there were now more than forty approved diversity courses, not enough diversity courses were being offered each semester. On one estimate, for roughly 1000 students to take the diversity course in sections of 20 (College average), we would need a minimum of 50 sections per year; to assure that some students can take more than one such course, we should probably plan on spaces for 1500 students = 80 sections per year. In spring 2007 we are offering only 15 sections.

Jim reported that he is in conversation with the UCCSDR (Janine Holc, Bernadette Roche, Joe Walsh, Nancy Williams) about how to clarify the roles of the many folks involved in implementing the requirement, offering a \$500 stipend the first time a faculty member works up a proposal on behalf of the Department, and requiring Chairs to have departments contribute an appropriate share of diversity sections to the curriculum each year.

HAND OUT CALENDAR?

Meeting CAS Chairs 15 March 2007 – Department Meetings (proposal)

DEPARTMENT MEETINGS

CURRENT WORDING: “To conduct departmental business, the Chair convenes meetings, at least one per semester, normally having prepared and distributed an agenda at least a week in advance. Any department member may request a meeting, which the Chair must convene within fourteen days. The Chair should distribute minutes of meeting promptly to all members.” (FH VI.B.6.).

PROPOSED REVISION: “To conduct departmental business, the Chair convenes meetings, at least one per semester, normally having prepared and distributed an agenda at least a week in advance. Any department member may request a meeting to conduct departmental business. If the Chair (having consulted a representative number of tenured/tenure-track faculty) thinks the meeting is needed, he or she will convene the meeting within fourteen days of the original request. If the Chair (having consulted a representative number of tenured/tenure track faculty) thinks the meeting is not needed, he or she will inform the faculty member within fourteen days of the original request. Disputes over the calling and conduct of meetings can be appealed to the Dean. The Chair should distribute minutes of meeting promptly to all members.” (FH VI.B.6.).

Deleted: [to conduct departmental business], which the Chair must convene within fourteen days.”

Plan: Discussion by CAS Chairs (March). Discussion by SSBM Chairs (April). Lee/Jim send document to the Academic Policies and Faculty Handbook (May) committee to determine whether any changes would simply be reported to the Senate (with discussion optional, depending on the Senate’s sentiment) or be discussed and voted on by the Senate.

JB

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